

## *Skerries Harps*

### How to report injuries and submit claims ( Jan 2016)

There is a different injury scheme for each Board

1. Football/Hurling
2. Ladies Football
3. Camogie

#### 1. Football/Hurling

- If in an official match, where possible, get the referee to record it.
- First two pages of claim form must be completed and be in the offices of Willis within 60 days of injury. This makes any possible claim “live”. They will then issue a claim number.
- When treatment is finished fully completed claim form must be forwarded via Club to County Board with original receipts. Ensure that doctor has certified claim.
- If a player states that he has Private Health Insurance he will have to claim from his insurers first. Injury fund claim form requires a declaration from player (or parent/guardian) regarding PHI.
- There is a new question regarding the wearing of a gum shield – This must be answered irrespective of the injury suffered.
- Physiotherapy costs are not covered unless it is follow up to a surgical procedure and may require prior approval.
- First €100 of any claim is not recoverable
- All claim forms must be signed by Club Secretary.

#### 2. Ladies Football

- The Ladies Board have two forms - one requesting permission for private care or to pay over €200 for treatment. The other form is the final one submitted on completion treatment. Claim form must be submitted by Team Trainer/Manager and Club Secretary.
- Player must avail of public treatment
- if medical expenses are likely to exceed €200 board must receive prior notification
- If private treatment is recommended by doctor, permission must be sought from Board and granted before treatment can commence.
- If player is brought to Swiftcare or similar without permission Ladies Board will pay max of €100.

- **N.B. Ladies Board - if a player is claiming for an injury the Board may not pay out if that player continues playing while the claim is ongoing**

### **3. Camogie**

- **There is a new claim form (2015)**
- **This form must be signed by Club Secretary and Chairman**
- **Claim must be submitted within two years of injury.**
- **First €75 not paid.**

#### **Notes:**

- 1. In all cases, only original receipts are accepted**
- 2. All injuries should be reported to Juvenile Secretary or Adult Games Secretary at Thursday meeting after injury has been incurred.**
- 3. However, no notification is made until the relevant process above is followed.**

**Contact for Injury claims in Skerries Harps for 2016 is Denis Murphy: 086-2051183**

**The above notes are for guidance only. Players/Parents wishing to make a claim must refer to the relevant claim form documentation.**